Summary

This policy sets out the parameters of an annual award competition.

Policy

NASA holds an annual essay competition open to members and/or dependents of active NASA members. Each year, NASA will offer up to four awards totaling $2,000.

Eligibility

Awards are available to:

a) members in good standing with NASA for a minimum of one year; and/or
b) the dependents of NASA members in good standing with NASA for a minimum of one year.

For this purpose, a dependent of a NASA member is defined as follows:

1. a person of whom the member is the parent
2. a child of the member's spouse
3. a child of the member who is the legal guardian

Note: The Union will verify membership.

Application Process and Criteria

1. The candidates must be enrolled at an accredited post-secondary institution in Canada. Confirmation of enrolment must be provided with the application. Note - University of Alberta employees using the tuition fee remittance under Article 24 (Operating) and Article 14 (Trust) of the Collective Agreement are excluded from applying.
2. Candidates must submit an application on the prescribed form. A 500 word essay must be submitted with the application form. The essay topic is approved annually by the NASA Executive Board on the recommendation of the Awards Committee. The topic will be advertised in advance of the deadline date on the NASA website and in NASA publications.
3. Candidates must submit their application on or before the stated deadline.
4. NASA reserves the right to reject any application that does not follow submission instructions or requirements.
5. Awards will be received in July of each year and will be recognized in person at the NASA event held the following December.
6. Winning entries will be posted on NASA’s website.
7. NASA reserves the right to not present an award on the basis that submissions did not possess the necessary requirements.
Award Committee Terms of Reference

The duty of the committee is to select the successful submissions. In the event a committee member’s dependent submits an application, the committee member will temporarily remove themselves from the committee and an alternate, independent person will be brought in to assist with adjudication.

Promotion

Information about the NASA Award will be placed on the NASA website and in NASA publications. The application forms will be posted on the NASA website and will be available at the NASA Office.

Timelines

The deadline for applications and submissions will be July 1 of each year. If this date falls on the weekend, the deadline will be moved to the first Monday following July 1.

Awards will be presented as outlined in 5. above.

Policy Responsibility:

Vice-President

Policy History:

Date Originally Approved: 2012/11/13

Date Revised: 2016/04/06